



APPLICATION FOR ASSISTANCE

A. CERTIFICATION OF MINORITY OWNERSHIP

Under this agreement, the client certifies that it is a minority-owned business enterprise (MBE). An MBE is defined as a business that is owned or controlled (greater than 50 percent) by the following persons or groups of persons that are also U.S. citizens or resident aliens admitted for lawful admission to the United States: African Americans, Hispanics, Asian and Pacific Islander Americans, Native Americans (including Alaska Natives, Alaska Native Corporations and Tribal entities), Asian Indians and Hasidic Jews. *See* 15 CFR § 1400.1. Information provided by the client to MBDA and MBDA Business Centers will remain confidential. MBDA and MBDA Business Centers will take reasonable action to restrict access to such information by non-government entities. All information will remain confidential to the fullest extent of the law. In providing services to clients, MBDA does not guarantee any particular outcome or business decision on behalf of third parties and is not liable for any outcomes or business decisions made by third parties.

MINORITY BUSINESS – Minority business enterprise means a business owned or controlled by one or more socially or economically disadvantaged persons: (a) A Socially disadvantaged person means those people who have been subject to cultural, racial or ethnic prejudice because of their identity as members of a group without regard to their individual qualities. (b) Economically disadvantaged persons means those persons whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities because of their identity as members of a group without regard to their individual qualities, as compared to others in the same line of business and competitive market area. (c) Person means a citizen of the United States or an alien lawfully admitted for permanent residence.

	Native African American
	Foreign-born African American
	Aleut
	Asian Indian
	Asian Pacific American
	Eskimo
	Hasidic Jews
	Native American
	Puerto Rican
	Spanish Speaking American

I, _____ hereby certify that _____ is a minority business as specified above and do further acknowledge my awareness of this firm's ethnic classification in my function as:

Title

Signature

B. PERSONAL INFORMATION:

Name of Applicant: _____

Address: _____

Gender F _____ M _____ E-mail: _____

Telephone: (Home) _____ (Work) _____ (Fax) _____

C. BUSINESS INFORMATION (For Existing Business Only):

Business Name: _____

Business Address: _____

Phone: () _____ Fax: () _____ E-mail: _____

Website: _____ Primary NAICS Code(s): _____ Primary PSC/FSC _____

Federal Identification Number (TIN): _____ DUNS Number: _____

CAGE Number: _____ 8a certification# _____ and graduation date _____

Business Structure: State of Incorporation: _____ Start Date _____

C Corporation		Limited Liability	
S Corporation		Sole Proprietorship	
Partnership		Other	

Business Description:

Business Certifications and Numbers:

Major Customers:

Major Past Contract/Performance:

Number of Employees: FT _____ PT _____ Minority _____ Minority Ownership _____%

Annual Sales \$ _____ Last Year _____ Projected sales this year _____

Is your company interested in exporting? Yes__ No__ Annual Export Sales \$ _____

DEVELOPMENT PLAN ASSISTANCE

Type of assistance requested: (Select category or categories for service request)

1. Financial Assistance: (Select category for service request)

1.1	Bank Referral/Packaging	1.6	Equity Investment Referral
1.2	Accounts Receivable Referral/Packaging	1.7	Other
1.3	Contract/P.O Funding Referral		
1.4	Bond referral		
1.5	Credit Facility Referral		

2. Marketing Assistance: (Select category for service request)

2.1	Produce Capability Statement	2.6	Other
2.2	Analyze Federal Procurement History		
2.3	Produce Acquisition Team Contact database		
2.4	Produce Qualified Leads Report		
2.5	Produce Sources Sought/Bid Matching		

3. Strategic Consulting: (Select category for service request)

3.1	Accounting Referral	3.6	Teaming Arrangements
3.2	Export Assistance Referral	3.7	Certification Referral
3.3	Management Consulting	3.8	HR-PEO referral
3.4	Business Plan Referral	3.9	Proposal Prep. Referral
3.5	M&A Advisory Referral	3.10	Other

Minority Business Center provides management and technical assistance to minority entrepreneurs. The information presented by the applicant to lenders and others is the responsibility of the applicant and has not been verified for accuracy or completeness by the Minority Business Center. Those using the information must rely solely on the applicant for accuracy of completeness.

Interviewed by: _____

Please indicate your acceptance to receive service. Your data will not be accepted if this step is not completed.

PRIVACY NOTICE:

The purpose for collecting this information is to track the development of the minority business for use in statistical surveys and other research. In that regard, the information entered into the form will be available to the general public.

In addition, information collected on this form will be made available to federal, state and local agencies for use in statistical surveys and other research to track the development of minority businesses. By entering data in this form, you certify that you are authorized to make this information available to the public and agree to all the terms and conditions as specified herein.

Consent to Information Collection / Sharing: Generally, Minority Business Development Agency will not share any personally identifiable information you give us with any other government agency, private organization, or the public, except with your consent or as required by law. **By signing, each client constitutes consent to use the information for purposes stated in this policy.**

Information Protection: The Minority Business Development Agency will protect all information consistent with applicable law including, but not limited to, the Privacy Act of 1974 and the Freedom of Information Act.

Your Rights under the Privacy Act: Information concerning the Privacy Act maybe found on the following Web site: <http://www.cftc.gov/foia/foiprivacyact.htm>

“I certify that I represent a Minority Business Enterprise. MBDA DEFINES A Minority Business Enterprise as a business which is owned or controlled by socially or economically disadvantaged persons who are members of one of the following eligible groups: Native African American, Foreign-born African American, Aleuts, Asian Indians, Asian Pacific Americans, Eskimos, Hasidic Jews, Native Americans, Puerto Ricans, and other Spanish-Speaking Americans. I understand that false certification may result in a fine or imprisonment under applicable Federal law”

Signature: _____

Date: _____ 20____